



Wittersham CEP School

Home Loan Equipment Allocation Policy

The school was awarded 5 laptops by the DFE for use by children who do not have ICT equipment at home. The demand for these may not be fully met with the allocation provided.

The school will allocate these and any other loan equipment to children as quickly as possible for short term loan.

The decision to loan equipment rests with the headteacher who will make an assessment based on;

- Pupil premium
- Children in Care
- Special Educational Needs
- Education and Healthcare plans
- Specialist Services Support
- Contextual Pastoral Needs of the Family

Loans will not routinely be made to families choosing to keep their children at home because of COVID-19 as there is not enough equipment to provide additional learning that is available in school.

The school is reluctant to lend equipment to families where home learning and reading is not routinely supported at home, especially where the child cannot access online learning themselves without adult support.

Where loans are made and learning is not accessed within 48 hours, the school will ask that it is returned so that it can be used by another family.

Loans are temporary for the duration of isolation. A loan agreement must be signed. One copy to be returned to school and one to be kept by the parent.

Approved by: FGB	Date: January 2021
Last reviewed on: n/a	
Next Review due by: January 2024 (if still required)	