



WITTERSHAM CHURCH OF ENGLAND PRIMARY SCHOOL
MINUTES OF THE FULL GOVERNING BOARD MEETING
 Held Virtually on Thursday, 25th January 2024 at 6.30 p.m.
On a voyage of discovery, flourishing in God's love.

Christian Values of

Compassion

Courage

Cooperation

PRESENT: John Collins (Chair), Stephen Rogers (Vice Chair), George Hawkins (Headteacher), Nick Barnett, Stella Coulson, Jane Burnett and Kerry Dean

CLERK: Jane Phillips

The meeting commenced at 6.31 pm.

ITEM	PROCEDURAL	ACTION
1.	<u>WELCOME, APOLOGIES, QUORUM</u>	
1a	The Chair welcomed governors to the meeting which was opened with a prayer.	
1b	Apologies were received and accepted for Rachel Georgiades (unwell). There were no other apologies for absence.	
1c	The Clerk confirmed the meeting was quorate.	
2.	<u>DECLARATIONS OF BUSINESS INTEREST</u>	
2a	Jane Burnett declared she was Chair of governors of Norton Knatchbull School in Ashford. There were no other declarations of business interest made against any agenda item.	
2b	Governors were reminded to declare any business interests which became relevant during the meeting.	
3.	<u>MINUTES OF THE FULL GOVERNING BOARD MEETING HELD ON 30TH NOVEMBER 2023</u>	
3a	The minutes of the previous meeting were agreed as an accurate account which would be signed electronically by the Chair.	
3b	<u>A Review of Governor and Clerk's Actions Arising</u> Item 2. Action: KD to send the HT her pen portrait for the school's website (carried over). Item 6. The Clerk reported all governors had now completed the NGA Learning Link module 'Safeguarding – How to fulfil the governance role'. All remaining actions had been completed or would be discussed during this meeting.	KD
GOVERNANCE		
4.	<u>MEMBERSHIP</u> <u>Parent Governor Election</u> On the conclusion of the Vice Chair's term of office as parent governor on 13 th February 2024, the governor would be appointed by the Diocese as a foundation governor. Governors agreed that the Headteacher (HT) should act as Returning Officer for the purpose of conducting a parent governor election.	

	Action: The HT to hold a parent governor election at the beginning of term four.	Head
SCHOOL IMPROVEMENT		
5.	<p><u>SAFEGUARDING</u></p> <p>The HT said there were no new incidents, issues or concerns to report.</p>	
6.	<p><u>HEADTEACHER'S REPORT</u></p> <p>(Some discussions within this item were considered confidential which were contained in part two of the minutes.)</p> <p>The HT responded to governor questions on his term three written report (filed electronically).</p> <p>The Chair was very pleased to note the very detailed reports on curriculum development (AHT/Curriculum Lead) and SEND, wellbeing and nurture (AHT/SENCo).</p> <p>A governor asked if there were any further updates following the Kent County Council consultation on High Needs Funding (HNF). The HT said there were no further updates. Whilst already well informed, the HT and SENCo had attended a further meeting on Monday, 22nd January. A number of schools were present who hadn't previously attended a consultation meeting where it had been necessary to repeat a lot of the information. The HT and SENCo were left with a number of unanswered questions such as which cluster the school would be working with, how to apply and how the money spent would be quality assured. The HT understood the process would begin from April 2024.</p> <p>The Clerk asked if the school would be grouped with those schools within the Tenterden Rural Alliance (TRA). The HT thought that it would together with the Flourish Together Federation (High Halden and Woodchurch CEPs) and possibly all of the schools within the Tenterden Schools Trust based on the schools' geographical location.</p> <p>Referencing the possible appeal for a Year 4 place which would take the year group over PAN (published admissions number), a governor asked how the appeal process worked and who decided the final outcome. The HT explained initially there was a parental tour of the school. If the parents wished to proceed, they would be asked to complete an in-year admissions form and would go on the waiting list. The HT was duty bound to then write to the parents to confirm this and that information on how to appeal to KCC was also provided.</p> <p>The HT continued to explain that if the parents wished to appeal, the HT would then receive notification from KCC regarding an appeal for a place at the school. The HT was then required to write a consultation as to why the school couldn't meet the needs of the child in question. This would then go to appeal where a decision would be made and the school informed as to whether they were required to admit the child or not. There was also a cost to the school for every appeal which was heard.</p> <p>A governor asked how often there were appeals for places. The HT said there were currently fifteen children on the waiting list where many were for places in Year 4. A couple of Year 4 appeals had been successful. Since September 2023 there had been two appeals where the overall cost to the school had been £500. There had been a total of five appeals within the eighteen months the HT had been in post.</p> <p>A governor noted that financial constraints were contributing factors to Pupil Premium (PP)/Free School Meal (FSM) non-attendance. Could PP funding be used to assist attendance? The HT provided an example of a conversation with a parent during an attendance meeting who had said they were struggling with petrol money and that there were shared parenting issues. This then impacted on their child's attendance. Through the school's Ashford Borough Council</p>	



grant of £1,000, some money had been provided to help the family with their energy bills through the winter months. The school had also sponsored the child for a place on the school bus through PP funding where the child's attendance had now significantly improved.

The HT said there were a number of studies from across the country where PP children were identified as being more likely to have poor attendance given a number of contributing factors.

A governor noted there were ninety five pupils out of a total of one hundred and thirty four who were reported as 'unknown prior attainment' on Insight. What was the reason for this? The HT explained this was due to the way the data was transferred across from Target Tracker to Insight. Those children with 'unknown prior attainment' related to the children in Key Stage 1 who hadn't as yet had a baseline assessment at the end of Year 2.

Within the SEND figures, a governor asked if the HT could provide examples of what was classified as a moderate learning difficulty. The staff governor (SENCo) explained moderate difficulties was a classification used by SIMS to include any learning needs such as dyslexia, dysgraphia, dyscalculia or similar where a child had a registered diagnosis for anything cognitive which would be a barrier to the children's learning and retaining of information.

A governor asked if there had been a marked increase in pupils with social, emotional and mental health concerns since lockdown. The HT said there had and that there was a similar picture nationally. This was why the school had chosen to pursue the Nurture UK programme and invest in additional time and resources as part of the nurture provision across the school. This included the Family Liaison Officer (FLO), Early Learning Support Assistant (ELSA) and Inclusion Lead (SENCo). The school also had the 'Worry Buster' and had invested in the personal development area of the School Plan.

A governor asked to be provided with more information on 'Low Stakes Quizzing pedagogy'. The HT explained this was essentially a retrieval practice approach where there was very specific knowledge and skills which the children needed to take away from the curriculum. Low stakes quizzing pedagogy was used across the school which took the pressure away from children. It was a fun quiz which might include a true/false statement on the board or a set of four questions; one from last week, one from this week, one from last term and one from last year. It might also relate to filling a missing gap. This would help the children to retrieve previous information where the links were then much stronger and they were more likely to remember it over a longer period of time.

The HT continued to explain that every lesson now started with an element of retrieval and what the lesson that day would sit within the context of what the children already knew and build on that knowledge. It also helped teachers to identify the gaps in the children's learning. A shared format had also been created for the quizzes so that it was quicker and less time consuming for teachers to resource. The children were familiar with practices where there were five or six different elements so they could focus on recall rather than a new process of recording.

The HT had mentioned in his report that the collaboration with Woodchurch and High Halden CEPs together with Bethersden Primary School was working well. However, a governor asked about the TRA collaboration which was latterly mentioned. The HT said he and the SENCo met with the TRA schools on a termly basis. The HT also met with the TRA HTs on a termly basis where all looked at the ways in which all could collaborate together and share best practice.



A governor asked who was responsible for reinvigorating the TRA. The HT explained he had now worked at four of the nine TRA schools where it had been possible to reach out within the TRA during his first post as Head. The HT at Egerton CEP was also re-invigorating the TRA where there was now a lot of collaborative learning.

A governor asked if TRA Headteacher meetings were minuted and who led these meetings. The HT explained both he and the HT at Egerton undertook this for alternate meetings. The HT had also prepared the TRA collaboration plan.

A governor asked if Homewood School continued to have a role within the TRA. The HT said the Principle was always invited but hadn't as yet attended. The staff governor (SENCo) commented the Homewood School SENCo led transition meetings at Homewood who was supportive of the process. Their SENCo already knew a number of the children particularly well prior to the transitional period. For SENCos it was useful to have these regular TRA meetings.

The HT explained the context of the schools together with their geographical locations had been looked at where a 'break-out room' of schools had been formed to include High Halden, Woodchurch and Wittersham CEPs together with Bethersden Primary School. Each was similar both contextually and each had a PAN of twenty or fifteen. They too also had mixed age year groups which was helpful when undertaking a shared moderation of books.

A governor asked if there were any ideas for future collaboration with other schools outside of the TRA. The HT said links had been made with schools in the Folkestone and Hythe district together with the Maidstone district. The HT was also due to visit a school in Oldham in term four as part of his CPD (continuous professional development). The HT explained that during a recent School Improvement Advisor (SIA) visit, the HT and AHTs had asked about those schools which Wittersham CEP could aspire to. The SIA had since sent the HT a list of five schools from across Kent where each was doing particularly well in an area of the curriculum.

The staff governor explained during the HNF consultation meeting on Monday, 22nd January, there had been a big push on specialist provisions supporting schools, the building of collaborations and to work alongside them. The school had already built one such collaboration with Heath Farm based in Charing Heath which was a specialist SEMH (social, emotional and mental health) school. Heath Farm worked with children from primary up to Key Stage 4. Their EYFS unit had already visited the school when the school's sensory circuit lead had been provided with training. In the coming weeks they would return to see the upper school. The SENCo had also received some training from them. As there was an area of SEMH need, it was necessary to ensure that staff were skilled appropriately. Going forward, guidance from Heath Farm would be extremely helpful.

A governor thought these were all positive developments which would ensure the school didn't become insular and remained outward looking.

Given the level of SEN need, a governor asked if the school had any contact with the specialist provision Goldwyn School in Ashford. The HT said he knew the school well and that Goldwyn training had been offered to TAs.

A governor asked if these schools were happy to share best practice. The HT said they were. Heath Farm was given as an example where their staff were also keen to come and see what the school was doing.

A governor referenced the curriculum report in which the Curriculum Lead mentioned implementing approaches to the curriculum based on the work of Mary Myatt. Was the HT able to tell governors more about this person? The HT explained Mary Myatt was a well respected educational speaker and researcher. Her training videos were purposeful and reflective of the current



curriculum expectations. There was also a Myatt & Co. website which the school subscribed to which offered great short and precise CPD for Subject Leaders and Curriculum Leads in particular. She also used to be an RE teacher who had taught across the sector in a variety of different contexts.

A governor was extremely pleased to note that 87% of pupils participated in the after school provision. Would those pupils using the school bus contribute to the 13% who didn't? How many pupils used the school bus?

The HT said there were twelve children currently on the school bus. Of the twelve, nine accessed at least one after school club. Further clubs were being explored which would run alongside the choir at lunchtime.

A governor enquired as to those after school clubs which were currently running. It was also understood the clubs would be further expanded. The HT said there was reading, gymnastics, Lego, art, tennis, sports, musical theatre, choir, dance, yoga and a rock band (Rocksteady) club. Next term, the school would also look to offer a Key Stage 1 football club. From Tuesday, 20th February, the Breakfast Club provision would return from 7.45 am to 8.30 am to include a provision for Early Years children. A science club would start later in the year.

A governor noted the SEND and wellbeing report referred to Insight being used to record pre and post interventions and that this was included in the HT's report. However, it could not be found. The HT explained the recording of provisions, the entry and exit points and the tracking of the impact of interventions were recorded on Insight for each child. Whilst the data hadn't been included in the HT report the HT was more than happy to share this data with governors. Equally, this was something which could be reviewed with the SEN governor.

A governor asked if the HT could explain a little more about the wraparound care which was being explored. The HT said he had been reaching out to a number of companies as it was considered important to be able to offer this. The HT had made contact with a company called Junior Adventures Group which was well established. The group had taken the school and its context to KCC as it presented a great opportunity for a case study. It had been proposed that KCC would sponsor Junior Adventures Group using a government grant to local authorities, who would run wraparound care on the school's behalf. The HT said it also meant that the provision could also be offered to parents at a discounted rate. The HT commented the school had previously struggled to find a provider given the school's locality made it challenging to run the provision at a profit. The outcome of the proposal would be known in the coming weeks.

A governor asked how a pupil would spend the day if they had received an internal exclusion. The HT explained that depending on the incident, this would determine where they would work. The child might work in the HT's office, with the Senior Leadership Team or in another classroom. It was important that the process was restorative where a child would be asked to produce a piece of learning which reflected their understanding of what they had done wrong and how they intended to move forward. The child would also complete similar work to that of their class so they didn't fall behind.

Insight Data

The data was made available in advance of the meeting (filed electronically).

The Chair asked governors if they were happy to receive the level of detail in the information provided.

A governor thought there was rather a lot and perhaps there could be less with a written commentary.

A further governor agreed and thought there was a need to identify the information which governors would find the most valuable.



	<p>A governor commented that whilst the school would need a more detailed breakdown of the data, it was suggested that governors receive an Insight overview for reading, writing and maths for pupils in each year group. This would include those who were working below, working towards, working at or working above age related expected which would in itself provide opportunities to ask questions.</p> <p>A governor wished to ensure that this wouldn't create additional work for the HT. The HT said this wouldn't be the case.</p> <p>A governor highlighted the need to unpick the data in greater detail moving forward.</p> <p>A further governor commented the Target Tracker data had previously been thoroughly scrutinised by governors. However, it was noted that Insight provided significantly more information by comparison. It was thought the amount of documentation should be restricted to a certain extent which would provide governors with a sharper focus on interrogating the data.</p> <p><u>2025 Residential Trip</u></p> <p>The HT said the proposal was to return to Buzz Active in East Sussex which pupils had visited in 2023. Parents were familiar with the venue which was run by East Sussex County Council. The children would be involved in activities such as windsurfing, paddle boarding, sailing, raft building and kayaking. Other activities included climbing, orienteering, abseiling, night hikes and camp fires. The trip would involve camping for the children which the school was already familiar with.</p> <p>The HT said the trip would take place between 10th, 11th and 12th June 2024. The HT and two AHTs would attend in rotation. Two further staff members would be there for the duration of the trip.</p> <p>Governors approved the residential trip for June 2024.</p>																	
<p>7.</p>	<p><u>ATTENDANCE</u></p> <p>Term three attendance was reported within the HT's written report which was based on a target of 96% attendance.</p> <table border="1" data-bbox="256 1193 1281 1263"> <thead> <tr> <th>All</th> <th>EYFS</th> <th>Year 1</th> <th>Year 2</th> <th>Year 3</th> <th>Year 4</th> <th>Year 5</th> <th>Year 6</th> </tr> </thead> <tbody> <tr> <td>94.8%</td> <td>96.4%</td> <td>93.1%</td> <td>95.4%</td> <td>96.1%</td> <td>95.3%</td> <td>94%</td> <td>94%</td> </tr> </tbody> </table> <p>It was noted there had been an improvement in Year 5 attendance since last reported.</p> <p>The PP governor said PP attendance needed to be carefully monitored as it currently stood at 93.6%.</p> <p>A governor was aware there had been a lot of press coverage on the lack of pupil attendance nationally. How did the school compare to the national picture? The HT said the school was currently above national at approximately 94% for schools of similar context.</p>	All	EYFS	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	94.8%	96.4%	93.1%	95.4%	96.1%	95.3%	94%	94%	
All	EYFS	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6											
94.8%	96.4%	93.1%	95.4%	96.1%	95.3%	94%	94%											
<p>8.</p>	<p><u>SEF/SCHOOL IMPROVEMENT PLAN (SIP) 2023-24</u></p> <p>The updated SIP for 2023/24 was made available in advance of the meeting (filed electronically).</p> <p>The term three SIP had been RAG (red, amber, green) rated to show progress against the school plan priorities where a number of actions had been rated as green or amber.</p> <p>A governor referenced the Early Years SIP priority on the implementation of a CPD programme for EYFS staff which hadn't as yet been RAG rated. However, it was understood this would have been completed by term two.</p>																	



	<p>The HT said some CPD had been completed with the class team. The HT and Early Years Lead would attend a conference on 22nd February 2024. There had also been a number of positives about EYFS within the Improvement Advisor's Note of Visit. More intense CPD would follow.</p> <p>A governor referenced the SIP section on 'embedding strategies to support and empower children to self-regulate themselves and others' which also hadn't been RAG rated. The HT explained he had met with the SENCo during September 2023 to look at this SIP priority to include quite a number of actions which were intended to be completed by Christmas 2023. Whilst it was considered good to have a term two target, the term three INSET day would be based around this priority which ensured that this was actioned appropriately rather than being rushed.</p> <p>A governor suggested a mid-year review of the SIP which would be a good way of evaluating what would be realistically achieved and what would not. The Chair was in agreement.</p> <p>Action: The Clerk to include a mid-year review of the SIP within the March FGB agenda.</p>	Clerk
<p>9. 9a 9b</p>	<p><u>GOVERNOR MONITORING</u></p> <p>Governor monitoring reports were recirculated where available (filed electronically). The following monitoring visits had been undertaken or would shortly be completed.</p> <ul style="list-style-type: none"> • Term two EYFS monitoring visit (KD) • Pupil Premium – 24/01/24 (JB) • Pupil Voice (SIAMS, Vision and Values) – 01/02/24 (JC) • Safeguarding – 08/02/24 (JC) • Term three monitoring morning – RG (Date to be agreed) • Health & Safety monitoring – SR (Date to be agreed) <p><u>Term Four Governor Monitoring</u></p> <p>Action: JB to carry out a SEND visit.</p> <p>Action: KB to carry out a follow up EYFS visit.</p> <p>Action: NB to complete a monitoring morning on Collective Worship, a learning walk with the HT and to meet with the French Subject Leader.</p> <p>Action: The Chair to send governors the revised monitoring report templates for Collective Worship, Subject Leader meeting reports and learning walks.</p> <p>(The Chair's internet connection was lost. The meeting remained quorate.)</p>	<p>JB KD NB Chair</p>
<p>10.</p>	<p><u>SIAMS/CHRISTIAN DISTINCTIVENESS</u></p> <p>The HT reported he and the Chair had contacted two schools which had recently been inspected by SIAMS. Both would be visited during terms four and five to look at the schools in context and to gain some feedback from them on their experience of the SIAMS inspections. It was noted the school was due to be inspected next year.</p> <p>There were no other items to report on this occasion.</p>	
<p>11. 11a</p>	<p><u>FINANCE/HEALTH & SAFETY/PREMISES/GENERAL DATA PROTECTION REGULATIONS</u></p> <p><u>Finance Committee Meeting – 25th January 2024</u></p> <p>The December 2023 budget monitoring report and nine month monitoring BCM form were shared with governors in advance of the meeting (filed electronically).</p>	



The Finance Committee Chair presented an overview of their meeting which had taken place earlier that evening.

- The current prediction was an in-year Revenue deficit of £50,199 (a negative variance of £44,579 when compared to the original budget plan. However, this was mitigated by the carry forward from 2022/23 of £121,438. The carry forward was currently predicted to be £71,240. The HT commented that at the beginning of the financial year, he had hoped to carry over between £65,000 and £75,000.
- It was thought probable the carry forward to 2024/25 would be approximately £73,000. This was within the school’s allowable BCM which had been calculated at £103,539 from the nine month budget monitoring.
- Overall, the school’s finances were considered healthy.
- A financial benchmarking exercise had been completed based on the DfE’s Benchmarking Report Card and DfE self-assessment relating to the 2022/23 financial year. The school was considered broadly in line with the comparator schools with the exception of administrative/clerical staff and energy where it spent marginally more. The HT had explained that the Site/Network Manager was included within administrative/clerical staff.

11b Health & Safety, Premises, GDPR

The HT reported the hall would be redecorated during the February half term holiday. The same contractors would be used who had previously undertaken work at the school during the summer holidays.

Following the work completed by the Diocese, a fire risk assessment would take place on 5th February 2024. Fire extinguishers and play equipment would be serviced the following week.

Whilst it had been mentioned in newsletters, a governor noted that parents were continuing to use the bus bay for parking. When outside, the HT said he reiterated to parents that they should not park there.

11c Any Other Items

There were no matters arising.

12. POLICIES

All policies due for review were made available in advance of the meeting.
(The Chair rejoined the meeting.)

Policy	Next Review
Emergency Management and Business Continuity Plan	January 2025
SEND policy	December 2024
Anti-Bullying policy	January 2026
Accessibility Plan	December 2024
Attendance policy	January 2027
Collective Worship policy	January 2025
Feedback and Marking policy	December 2025
Lone Working policy	January 2026
GDPR and Data Protection policy	December 2024
Manual Handling policy	January 2026
Working from Home policy	January 2027

Action: The Clerk to carry over the Governor Allowances policy to the March meeting.

Clerk



OTHER	
13.	<p><u>WEBSITE/TEP GOVERNANCE MONTHLY BULLETINS/DFE UPDATES</u></p> <p>The Education People’s monthly bulletin for December 2023 was recirculated as a supporting paper for this agenda item (filed electronically).</p> <p>The Clerk had included links to the KCC School Attendance Handbook, updated Pupil Premium Strategy Statement template and updated Inspection Data Summary Report.</p> <p>There were no questions arising from the bulletin contents.</p>
14.	<p><u>GOVERNOR TRAINING</u></p> <p>The Chair reported he had attended an NGA webinar on governance workload on 23rd January 2024 which related to a survey completed the previous year. The survey found that 25% of governors were contemplating stepping down and one third of Chairs which was attributed to workload.</p> <p>The Chair said the focus of the webinar was to look at different strategies in order to reduce governor workload which had included policies. The HT already highlighted areas of policy wording which had changed. It was also noted that there were a number of DfE statutory policies which could be delegated to and approved by an individual governor, the HT or employer.</p> <p>The Chair proposed that those policies which did not require approval by the full governing body should be delegated to the HT. Governors would then be advised of any updated policies as part of the HT’s termly report.</p> <p>A governor asked the HT if he was happy to approve policies without the governing board’s agreement. The HT was happy with the proposal with the exception of any policies which might be considered contentious.</p> <p>A governor commented that whilst the HT already updated all policies, such a proposal would reduce the amount of paperwork governors were asked to review.</p> <p>Governors agreed the Chair’s proposal on future policy review.</p> <p>Action: The Chair to liaise with the HT and Clerk as to those statutory policies which would fall within the remit of the full governing board.</p> <p>It was noted that specific policies would be made available by the school if relevant to a link governor monitoring visit.</p> <p>The Chair said the NGA had also suggested a mix of virtual and face-to-face meetings which the governing board had already adopted. A further suggestion was to have a face-to-face meeting at the start and end of the academic year with remaining meetings taking place virtually.</p> <p>Governors agreed to continue with six FGB meetings each year where meetings would be face-to-face in terms one, five and six and virtual in terms two, three and four.</p> <p><u>Training Undertaken Since the Last Meeting</u></p> <p>The Chair had attended Diocesan training on effective monitoring on 11th December 2023.</p> <p>The Vice Chair had attended training on ‘Every Governor is a Governor of SEND’ for non-SEND governors on 18th January 2024.</p>
15.	<p><u>CHAIR’S ACTIONS/CORRESPONDENCE</u></p> <p>There were no Chair’s actions to report and no correspondence had been sent or received.</p>

**Chair/
Head/
Clerk**



16.	<u>ANY OTHER BUSINESS</u> There were no matters arising.	
17.	<u>CONFIDENTIALITY</u> 17a Some discussions contained within agenda item 6 (Headteacher's Report) were considered confidential and were contained in part two of the minutes. 17b The Emergency Management and Business Continuity Plan was considered confidential. There were no other papers considered to be confidential.	
18.	<u>DATE OF NEXT MEETING</u> The next full governing board meeting would take place virtually on Thursday, 7th March 2024 at 6.30 pm.	

The meeting closed at 7.32 pm.



Signed:

(Chair)

Date: 7th March 2024

ACTION SUMMARY

ITEM	AGENDA ITEM	TO BE ACTIONED BY	ACTION
1.	3b	KD	To send the HT her pen portrait for the school's website (carried over).
2.	4	Head	To hold a parent governor election at the beginning of term four.
3.	8	Clerk	To include a mid-year review of the SIP within the March FGB agenda.
4.	9b	JB	To carry out a SEND visit.
5.	9b	KD	To carry out a follow up EYFS visit
6.	9b	NB	To complete a monitoring morning on Collective Worship, a learning walk with the HT and to meet with the French Subject Leader.
7.	9b	Chair	To send governors the revised monitoring report templates for Collective Worship, Subject Leader meeting reports and learning walks.
8.	12	Clerk	To carry over the Governor Allowances policy to the March meeting.
9.	14	Chair	To liaise with the HT and Clerk as to those statutory policies which would fall within the remit of the full governing board.

