



Wittersham Church of England Primary School

The Street, Wittersham, Tenterden, Kent. TN30 7EA Tel: 01797 270329

office@wittersham.kent.sch.uk

Headteacher: Mrs Stella Coulson



Dear Parents and Carers,

I do hope that this letter finds you well.

As we look ahead to another exciting academic year, I am delighted to share details of our extra-curricular clubs and wraparound care provision for 2026–2027. We are proud to offer a wide range of opportunities for our children, helping them to develop new skills, stay active and enjoy spending time with their friends beyond the school day. Clubs will begin during the first week of Term 1 unless otherwise stated.

Clubs Timetable

Day	Club	Year Groups	Booking
Monday	Yoga	Reception – Year 6	ScoPay
Monday	Gardening Club (Terms 1, 4, 5 and 6 only)	Years 2–6	ScoPay
Tuesday	Boom Active Gymnastics	Reception – Year 6	External provider
Wednesday	KS2 Sports Club	Years 3–6	ScoPay
Thursday	Wraparound Care only	All pupils	ScoPay
Friday	Movers and Groovers	Reception – Year 6	External provider

Further information regarding our external clubs, including Yoga, Boom Active Gymnastics and Movers and Groovers, will be shared directly by the providers. Please find the Boom Active Gymnastics leaflet attached for further information. Children attending an after-school club may either be collected at the end of their club or, if booked in advance, continue into our wraparound care provision until 5.30 pm.

Wraparound Care

Our wraparound care continues to provide a safe, welcoming and enjoyable environment before and after school. From September 2026, our charges will be:

- Breakfast Club (8.00am – 8.30am): £3.50 per session
- Single Session (3.15pm – 4.15pm) £4.00 per session
- Clubs Session (4:15pm – 5:30pm) £4.50 per session
- Full Session (3.15pm – 5.30pm, including a light meal): £8.50 per session

We are also pleased to continue accepting Tax-Free Childcare payments for eligible families. Please contact Mrs Crabtree for more information.

Why are our prices changing?

We have worked incredibly hard to keep our wraparound care charges as low as possible over recent years. Unfortunately, due to continued increases in staffing costs, food prices, utilities and the overall costs of running the provision, it has become necessary to make a small increase to our charges.

Even with these changes, we remain committed to providing a high-quality, affordable service for our families, and we thank you for your understanding and continued support.

Compassion Courage Cooperation

‘On a voyage of discovery; learning and growing together in the light of God.’



National Nurturing
School Award
2024



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Booking Arrangements

All school-led clubs and wraparound care should be booked through ScoPay.

Bookings for wraparound care must be made by 1pm on the day of the session. Monday Breakfast Club bookings must be made by 1pm on the preceding Friday.

We completely understand that emergencies do happen and, where necessary, we will always do our very best to accommodate families. However, wherever possible, we kindly ask that bookings are made within the published timescales via ScoPay. This helps us ensure appropriate staffing levels and allows us to continue providing a safe, well-organised and high-quality provision for all children.

Late Bookings

To ensure we can provide appropriate staffing levels, maintain safe adult-to-child ratios and prepare sufficient food and resources, all wraparound care sessions must be booked by the deadlines below:

- Breakfast Club must be booked by 1.00pm on the previous school day.
- After School Club must be booked by 1.00pm on the day of attendance.

Any booking made after these deadlines will incur a £3.00 late booking fee per child, per session. This fee is in addition to the normal session charge and will be added directly to your ScoPay account.

If you contact the school by telephone, email or ClassDojo to request a place after the relevant booking deadline, the £3.00 late booking fee will still apply.

Children who arrive at Breakfast Club or After School Club without a booking will also incur the £3.00 late booking fee, in addition to the cost of the session attended.

We understand that emergencies can occasionally arise. However, these booking deadlines are essential to ensure we can safely staff our provision, maintain the required adult-to-child ratios and provide sufficient food, resources and activities for all children attending.

Late Collection Charge

From September 2026, we will be introducing a late collection charge.

Children collected more than five minutes after the end of their booked session will incur a late collection charge of £4.50 per child. This charge will be added directly to your ScoPay account.

This decision has not been taken lightly. We fully understand that unexpected circumstances can occasionally arise. However, we have seen an increasing number of children being collected after the end of their booked session, particularly those attending the 3.15pm–4.15pm session who are not being collected until significantly later.

This results in members of staff remaining beyond their contracted hours, delaying their own family commitments and, at times, affecting staffing arrangements for our later wraparound provision.

Introducing a consistent late collection charge will help ensure our service remains fair, sustainable and respectful of staff's time, while encouraging prompt collection at the end of each booked session.

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Bookings

Bookings for all school-led clubs and wraparound care will open on ScoPay on Monday 20th July.

School clubs will begin from Tuesday 1st September 2026.

To support families, wraparound care will be available on Thursday 27th August and Friday 28th August.

We encourage all families to book sessions as early as possible. Places are limited and will be allocated on a first come, first served basis.

As always, if you have any questions, please do not hesitate to speak to me at the gate or contact the school office. Thank you, as always, for your continued support. We look forward to welcoming the children back in September for another fantastic year of learning, growing and having fun together.

Yours sincerely,
Stella Coulson

Headteacher
Wittersham Church of England School

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